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Introduction and Background

This scheme was prepared by the Department of Agriculture & Food pursuant to Section 11 of the Official Languages Act 2003 (the Act). Section 11 provides for the preparation by public bodies of a statutory Scheme detailing the services they will provide

- through the medium of Irish
- through the medium of English, and
- through the medium of Irish and English

and the measures to be adopted to ensure that any service not provided by the body through the medium of the Irish language will be so provided within an agreed timeframe.

Guidelines for preparation of a scheme

This Scheme has been drawn up in accordance with guidelines prepared by the Department of Community, Rural and Gaeltacht Affairs. These guidelines were prepared in conjunction with an Inter-Departmental Working Group which included representatives of this Department.

The Department published an advertisement in the national papers on 7 December, 2004 inviting submissions in relation to the preparation of the draft Scheme from interested parties. A small number of submissions were received and are available on the Department's website www.agriculture.gov.ie

Formulation of the Scheme has been informed by, *inter alia*, these submissions and also by views put forward by members of staff in the Department.

The content of the Language Scheme

A Departmental Working Group comprising representatives from key functional areas of the Department has assisted in drafting the Scheme. Responsibility for monitoring and reviewing the Scheme will rest with the Head of Divisions. It is intended that reports on implementation of the Plan will be submitted to the Management Advisory Committee (MAC).

The Scheme includes a commitment to assess on an ongoing basis the level of demand for services through Irish and to ensure that the Department strives to meet this demand in a realistic, planned, coherent and accessible way.

Commencement of Scheme

This Scheme has been confirmed by the Minister for Community, Rural and Gaeltacht Affairs. The Scheme will commence with effect from 1st June 2006 and shall remain in force for a period of 3 years from this date, or until a new Scheme has been confirmed by the Minister pursuant to Section 15 of the Act, whichever is the earlier.

Réamhrá & Cúlra

D'ullmhaigh an Roinn Talmhaíochta agus Bia an scéim seo de bhun Alt 11 d'Acht na dteangacha Oifigiúla 2003 (an tAcht). Foráiltear le hAlt 11 go ndéanfaidh comhlachtaí poiblí Scéim Reachtuil a ullmhú ina mbeidh mionchuntas ar na seirbhísí a sholáthróidh siad

- trí mheán na Gaeilge
- trí mheán an Bhéarla, agus
- trí mheán na Gaeilge agus an Bhéarla

agus ar na bearta a ghlacfar lena chinntiú go ndéanfar aon seirbhísí nach soláthraíonn an comhlacht trí mheán na Gaeilge a sholáthar amhlaidh laistigh de fhráma ama comhaontaithe.

Treoirínite maidir le Scéim a Ullmhú

Dréachtaíodh an scéim seo de réir treoirínite a d'ullmhaigh an Roinn Gnóthaí Pobail, Tuaithe agus Gaeltachta. Rinneadh na treoirínite sin a ullmhú i gcomhar le Grúpa Oibre Idir-Rannach ina raibh ionadaithe ón Roinn seo.

D'fhoilsigh an Roinn fógra sna páipéir náisiúnta ar 7 Nollaig, 2004 ag lorg aighneachtaí ó pháirtithe leasmhara i ndáil le hullmhú dréacht-Scéime. Fuarthas roinnt bheag aighneachtaí atá ar fáil ar shuíomh idirlín na Roinne www.agriculture.gov.ie

Tugadh aird sa scéim, *inter alia*, ar na haighneachtaí seo mar aon leis na tuairimí a thug baill foirne sa Roinn.

Ábhar na Scéime Teanga

Chuidigh Grúpa Oibre Idir-Rannach de chuid na Roinne ina raibh ionadaithe ó phríomhlímistéir feidhme na Roinne leis an scéim a dhréachtú. Is ar Cheann na Rannán a bheidh freagracht ó thaobh monatóireacht agus athbhreithniú a dhéanamh ar an scéim. Beartaíodh go gcuirfead tuarascálacha ar fhorfheidhmiú an Phlean faoi bhráid an Choiste Chomhairligh Bhainistíochta (CCB) ar bhonn rialta.

Tá gealltanais sa Scéim go ndéanfar measúnú ar bhonn leanúnach ar leibhéal an éilimh ar sheirbhísí trí mheán na Gaeilge lena chinntiú go ndéanann an Roinn a dícheall freastal ar an éileamh ar bhealach réadúil pleanáilte comhleanúnach inrochtana.

Tosach na Scéime

Tá an Scéim seo daingnithe ag an Aire Gnóthaí Pobail, Tuaithe agus Gaeltachta. Cuirfead tús leis an Scéim le héifeacht ó 1 Meitheamh, 2006 agus beidh sí i bhfeidhm ar feadh tréimhse 3 bliana ón dáta sin, nó go dtí go mbeidh scéim nua daingnithe ag an Aire de bhun Alt 15, cibé acu is luaithe.

The Department

1.1 Overview of the Department of Agriculture & Food

There are over 4,500 staff members working in the Department, 75% of whom are working outside of Dublin in locations at regional, county and local levels.

In 2001 a new structure was put in place within the Department to enhance organisational flexibility and competence. This structure consists of 4 groups. These are comprised of 11 units, each headed by a member of the Management Advisory Committee. In turn there are 65 divisions each led by a Head of Division. The Department has over 4,500 staff working in 70 different locations around the country on some 250 schemes and services. It should also be noted that there are 85 different grades within the Department, which is an indication of the wide range of services and activities that come within our remit, and of the diversity of skills required.

In the preparation of the Department's 65 Business Plans particular attention is focused on the issue of Quality Customer Service. This ensures that staff at all levels throughout the organisation are continually working towards the delivery of a service that is accessible and relevant to all our customers and that accommodates the needs of particular groups of customers under the equality legislation.

1.2 Customers and Clients

Farmers and the food industry continue to form a very significant part of our customer base and are actively represented by their organisations. The Department has taken steps in recent years to enhance the means by which other stakeholders can represent their views on policies and practices which come within its remit (e.g. consumer interests, animal welfare organisations, etc).

Our overall approach to our customers encompasses a wide range of initiatives and is set out in a number of action plans and policy documents. As a Department, our Mission, as expressed in our Strategic Plan is:

To lead the sustainable development of a competitive, consumer focused agri-food sector and contribute to a vibrant rural economy and Society

The services provided by the Department are very extensive and complex and include:

- *promotion of the agri-food sector and support for the marketing of Ireland's agri-food output*
- *sectoral development (including forestry)*
- *representation of Ireland in international fora (most notably the EU) on matters relating to agriculture and food*
- *payments to farmers*
- *market support measures*
- *protection and enhancement of animal health and welfare*

An Roinn

1.1 Forléargas ar an Roinn Talmhaíochta agus Bia

Oibríonn os cionn 4,500 ball foirne sa Roinn, agus tá 75% díobh ag obair taobh amuigh de Bhaile Átha Cliath ag leibhéal réigiúnach, contae agus áitiúil.

I 2001 cuireadh struchtúr úr i bhfeidhm sa Roinn chun solúbthacht eagrúcháin agus inniúlacht a fheabhsú. Tá 4 ghrúpa sa struchtúr seo. Tá 11 aonad i ngach grúpa agus tá ball den Choiste Comhairleach Bainistíochta i gceannas ar gach ceann acu. Chomh maith leis sin, tá 65 rannán ann agus Ceann Rannáin i gceannas ar gach rannán. Tá os cionn 4,500 ball foirne sa Roinn a oibríonn i 70 áit éagsúil ar fud na tíre ar tuairim agus 250 scéim agus seirbhís. Ba chóir a thabhairt faoi deara fosta go bhfuil 85 grád éagsúil laistigh den Roinn, rud a léiríonn an réimse fairsing seirbhísí agus gníomhaíochtaí a thagann faoi réimse freagrachta na Roinne, agus na scileanna éagsúla atá de dhíth.

Tugtar aird faoi leith ar Sheirbhís ar Ardchaighdeán do Chustaiméirí agus an 65 Plean Gnó de chuid na Roinne á n-ullmhú. Déantar a chinntiú dá réir sin go mbíonn baill foirne ag gach leibhéal na heagraíochta ag obair chun seirbhís a chur ar fáil dár gcustaiméirí uile a bheidh ábhartha agus inrochtana agus a dhéanfaidh freastal ar riachtanais ghrúpaí áirithe custaiméirí de réir na reachtaíochta comhionannais.

1.2 Custaiméirí agus Cliant

Is cuid an-tábhachtach dár mbonn custaiméirí iad feirmeoirí agus an tionscal bia agus déanann a n-eagraíochtaí ionadaíocht ghníomhach thar a gceann. Tá bearta déanta ag an Roinn le blianta beaga anuas maidir leis an slí ina ndéanann páirtithe leasmhara a dtuairimí ar pholasaithe agus ar chleachtais a thagann faoi réimse freagrachta na Roinne a chur in iúl a fheabhsú (m.sh., leasanna tomhaltóirí, eagraíochtaí leasa ainmhithe, srl.)

Cuimsíonn an cur chuige atá againn chun déileáil le custaiméirí réimse fairsing tionscnamh agus tá an cur chuige sin leagtha amach i roinnt pleananna gníomhaíochta agus doiciméad polasaí. Is é ár mbunchuspóir mar Roinn, mar a chuirtear in iúl inár bPlean Straitéiseach:

Earnáil agra-bhia iomaíoch atá dírithe ar thomhaltóirí a chur chun cinn ar bhonn inbhuanaithe, agus cur leis an eacnamaíocht agus leis an tsochaí faoin tuath.

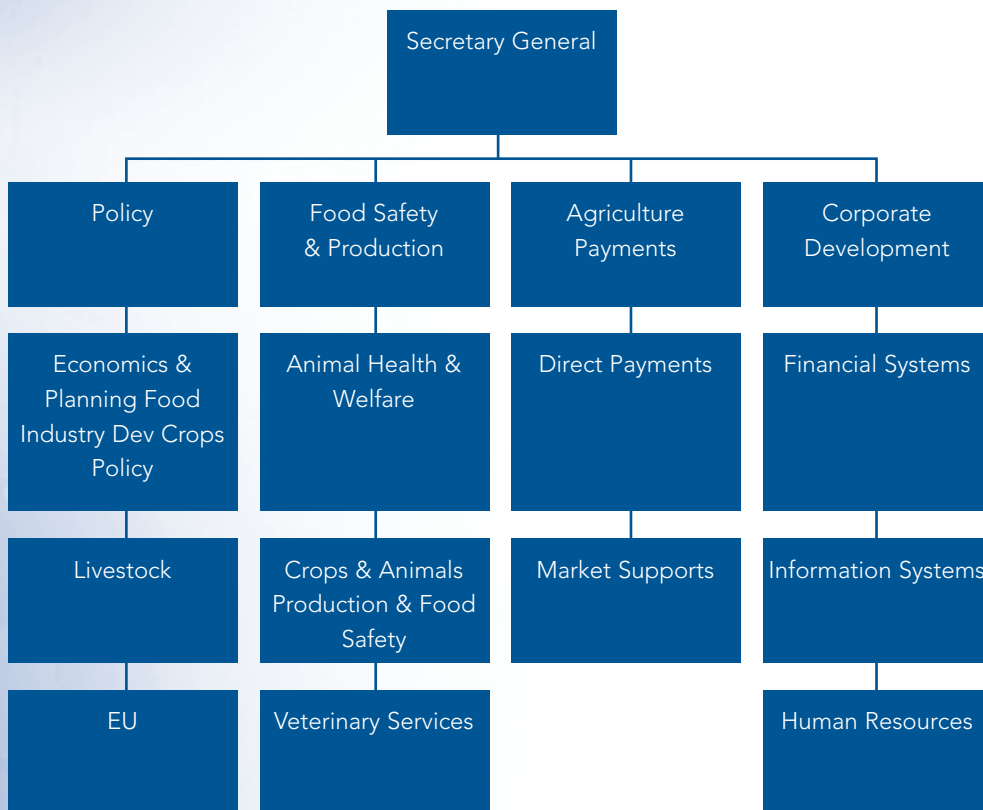
Cuireann an Roinn réimse fairsing seirbhísí ar fáil mar atá:

- an earnáil agra-bhia a chur chun cinn agus tacaíocht a thabhairt do mhargaíocht táirgí agra-bhia
- an earnáil a fhorbairt (foraoiseacht san áireamh)
- ionadaíocht a dhéanamh thar cheann na hÉireann ag fóraim idirnáisiúnta maidir le nithe a bhaineann le talmhaíocht agus le bia
- íocaíochtaí a dhéanamh le feirmeoirí
- bearta a dhéanamh chun tacú leis an mhargadh
- sláinte agus leas ainmhithe a chur chun cinn
- bearta a dhéanamh maidir le táirgeadh barr

- crop production
- rural development
- a range of consumer protection / food safety measures
- an array of inspection services in a variety of areas of activity
- the operation of veterinary services (including related laboratory facilities)
- licensing, regulation, enforcement and investigative functions across a spectrum of areas of operation relating to agricultural production and processing.

1.3 Functional Areas of the Department

The structure of the Department consists of 4 Groups – Policy; Food Safety and Production; Agriculture Payments and Corporate Development comprising 11 units as follows:

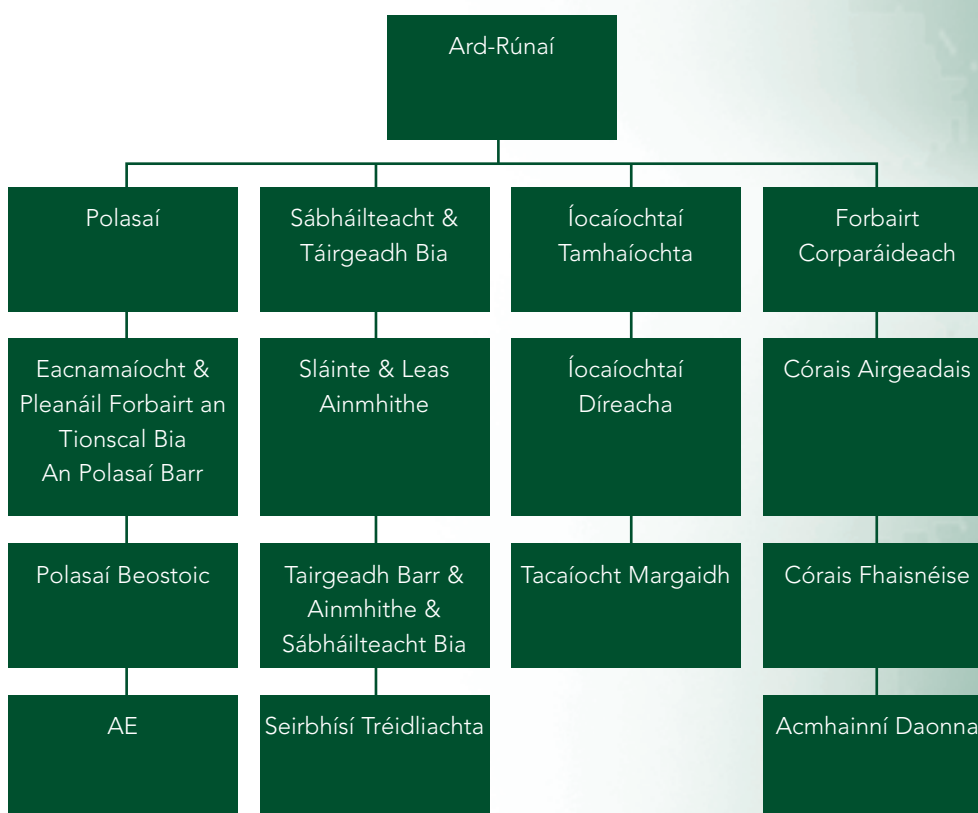


Many of the staff of the Department have responsibilities which extend across Divisional 'demarcation' lines and inter-disciplinary co-operation is a feature of many areas of work. This requires particular co-ordination mechanisms to maintain the efficient operation of each Group. Many issues that arise cut across the various functional areas and require Department wide co-ordination.

- forbairt tuaithe
- cosaint tomhaltóirí / sábháilteacht bia
- seirbhísí cigireachta a chur ar fáil i réimsí gníomhaíochta éagsúla
- feidhmeanna tréidliachta, (áiseanna saotharlainne san áireamh)
- ceadúnúcháin, rialacháin forfheidhmithe agus imscrúdaithe a chomhlíonadh i réimsí feidhme éagsúla maidir le táirgeadh agus próiseáil talmhaíochta.

1.3 Limistéir Feidhme na Roinne

Cuimsíonn struchtúr na Roinne 4 ghrúpa — Polasaí; Sábháilteacht agus Táirgeadh Bia; Íocaíochtaí Talmhaíochta agus Forbairt Corparáideach ina bhfuil 11 aonad, faoi mar a léiríonn an léaráid seo a leanas:



Tá freagrachtaí ag cuid mhór de na baill foirne sa Roinn a dhéanann trasnú ar limistéir Rannán agus is gné thábhachtach de go leor de na limistéir oibre é an comhoibriú idirdhisciplíneach. Mar sin de, tá gá le meicníochtaí comhordaithe faoi leith chun feidhmiú éifeachtach na ngrúpaí a chothabháil. Déanann cuid mhór de na saincheisteanna a thagann chun cinn trasnú ar na limistéir feidhme éagsúla agus éilíonn siad comhordú ar fud na Roinne.

Enhancement of Services to be provided bilingually - First Scheme

2.1 Background

The Department will implement a Scheme of measures aimed at providing services through Irish in accordance with the terms of the Official Languages Act 2003. To date the Department has not made general provision for the provision of services in Irish, primarily because there has been minimal demand for services through Irish. While some staff with a personal competence in the language provide services through Irish, there are no formal arrangements in place. It must also be stated that in common with many Departments, there appears to be a low level competence in spoken and written Irish among the staff of the Department. The Corporate Affairs Division conducted a survey last year, in order to assess the level of competence in Irish and, by extension, the training needs of the Department. The results of this survey are attached in Appendix 2.

During the course of this and future Schemes the Department is committed to enhancing its capabilities and access for clients in this regard. This is a long-term project as the Department's remit is broad and complex. Over €3b is paid out annually and the new Single Payment alone accounts for €1.3b of this. It is important that the professional service currently provided by the staff and expected by the Department's clients, across a wide spectrum of areas of responsibility / activity, is not compromised by trying to introduce an overly hasty, overly ambitious or ill-considered Scheme. It is also important to bear in mind that new staff entering the Department under decentralisation will need to acquire the necessary knowledge about the Department as well as improving, along with existing staff, their proficiency in Irish. Therefore, the overall project necessary to meet the requirements of the Official Languages Act 2003 will necessarily be progressed on a phased basis.

2.2 Features of the Scheme

- *The Department will provide reception, computer kiosk and phone-answering services in Irish in our regional offices and local offices. Roll out will be in place by the end of May 2009 (with immediate priority being given to our offices serving the seven Gaeltacht regions).*
- *Details of schemes are not currently available in Irish on the Department's website. As new schemes / services are introduced, the Department will initially provide summary details on the website in both Irish and English, with a view to providing full bilingual texts over the period of the Plan.*
- *The Department does not currently provide an online bilingual service to customers but arrangements will be put in place in the course of the scheme to allow all new online web-based systems to be provided to customers bilingually.*
- *The Department will establish via its Customer Services/ IT units a generic e-mail address for queries `as Gaeilge`.*
- *The Department does not have offices situated in a Gaeltacht area. As a pilot project, the Department will by the end of 2006 provide customers in Local Offices serving the Gaeltacht regions in Galway (office in Galway City) and Kerry (office in Tralee) with the opportunity to transact business through Irish in relation to schemes and services likely to be most relevant to Irish speakers in the catchment areas of such offices.*

Feabhas ar sheirbhísí a sholáthrófar go dátheangach- An Chéad Scéim

2.1 Cúlra

Cuirfidh an Roinn Scéim beart i bhfeidhm chun seirbhísí a sholáthar trí mheán na Gaeilge de réir Acht na dTeangacha Oifigiúla 2003. Níl foráil ghinearálta déanta ag an Roinn go dtí seo chun seirbhísí a sholáthar trí mheán na Gaeilge, toisc gur beag an t-éileamh a bhí ar sheirbhísí trí mheán na Gaeilge. Cé go gcuireann roinnt foirne a bhfuil cumas pearsanta acu sa teanga seirbhísí ar fáil trí Ghaeilge, níl socruithe foirmiúla ar bith ann. Caitheann a rá fosta, nach bhfuil cumas forleathan i labhairt agus i scríobh na Gaeilge i measc bhaill foirne na Roinne, rud atá amhlaidh i gcuid mhór Ranna. Rinne an Rannán Gnóthaí Corparáideacha suirbhé anuraidh, d'fhonn measúnú a dhéanamh ar leibhéal cumais na Gaeilge agus, dá réir sin, riachtanais oiliúna na Roinne. Tá torthaí an tsuirbhé seo ceangailte le hAguisín 2.

Tá an Roinn tiomanta, i gcúrsa na Scéime seo nó aon scéim eile amach anseo, a cumas féin agus rochtain do chustaiméirí a fheabhsú maidir leis seo. Is tionscadal fadréimhseach é seo toisc réimse freagrachta fairsing casta a bheith ag an Roinn. Déantar os cionn €3b a íoc in aghaidh na bliana agus íocadh €1.3b de sin leis an Íocaíocht Shingil úr amháin. Tá sé tábhachtach nach ndéanfar an tseirbhís phroifisiúnta a sholáthraíonn na baill foirne agus lena mbíonn cliant na Roinne ag súil, thar réimse fairsing limistéar freagrachta/ gníomhaíochta, a chur i mbaol trí bheith ag iarraidh Scéim a bheadh ró-luathbheartach, aindréimeach agus neamhbhreithnithe a chur i bhfeidhm. Tá sé tábhachtach fosta go dtabharfar san áireamh go mbeidh ar bhaill foirne úra a thagann isteach sa Roinn de bharr díláraithe eolas a chur ar an Roinn chomh maith le feabhas a chur ar a gcumas Gaeilge, in éineacht leis na baill foirne atá ann cheana. Mar sin de, déanfar an tionscadal ar fad atá de dhíth chun freastal a dhéanamh ar riachtanais Acht na dTeangacha Oifigiúla a chur chun cinn de réir a chéile.

2.2 Gnéithe na Scéime

- Soláthróidh an Roinn seirbhísí fáiltithe, both ríomhaireachta agus freagartha gutháin trí Ghaeilge inár oifigí réigiúnacha agus áitiúla. Beidh rolladh amach ann faoi dheireadh Bealtaine 2009 (le tús áite láithreach tugtha dár n-oifigí a fhreastalaíonn ar na seacht réigiún Gaeltachta).
- Níl mionsonraí na scéimeanna ar fáil i nGaeilge ar shuíomh idirlín na Roinne faoi láthair. Mar a thabharfar scéimeanna/seirbhísí úra isteach, soláthróidh an Roinn mionsonraí achoimrithe ar dtús ar shuíomh idirlín i nGaeilge agus i mBéarla araon, d'fhonn téacsanna go hiomlán dátheangach a chur ar fáil thar thréimse an Phlean.
- Ní sholáthraíonn an Roinn seirbhís dhátheangach ar líne do chustaiméirí faoi láthair ach déanfar socruithe i gcaitheamh na scéime sa dóigh go mbeidh gach córas láithreánbhunaithe ar líne ar fáil go dátheangach do chustaiméirí.
- Bunóidh an Roinn seoladh r-phoist ghéineasaigh le haghaidh fiosruithe 'as Gaeilge' trína Seirbhísí do Chustaiméirí/Aonaid TF.
- Níl oifigí ag an Roinn atá suite i gceantar Gaeltachta. Mar thionscadal píolótach, faoi dheireadh 2006 soláthróidh an Roinn deis do chustaiméirí in Oifigí Áitiúla a fhreastalaíonn ar na réigiúin Ghaeltachta i nGaillimh (oifig i gCathair na Gaillimhe) agus Ciarraí (oifig i dTrá Lí) chun a ngnó a dhéanamh trí Ghaeilge maidir le scéimeanna agus seirbhísí is mó a bhainfeadh le cainteoirí Gaeilge i ndobharcheantair oifigí den sórt seo.

- *The Department will by the end of 2006 identify those forms / schemes likely to be most relevant to customers in Irish-speaking areas. The Department will arrange for translation of the appropriate documentation.*
- *The Department will set up, no later than June 2006, a suitably staffed and resourced Irish Language Unit to assist in the implementation of the plan and to support the enhancement and delivery of particular services through Irish in / by other units of the Department.*
- *Pending the establishment within the Department of an Irish Language Unit, the Department is engaging external translation services to support translation requirements.*
- *Having regard to the nature of our Press Releases, the Department will ensure that 20% of our Press Releases will issue in both English and Irish to those papers which require them by the end of the scheme.*

2.3 Recruitment and Placement

The following measures will be put in place by Personnel Division in order that an adequate number of staff with proficiency in the Irish Language are recruited and retained within the Department:

- *Appropriate placement of staff with a proficiency in spoken and written Irish will be effected throughout the Department.*
- *As part of its recruitment policy when suitable people are not available through general entry-level competitions, the Department, in co-operation with the Public Appointments Service, may publicly advertise competitions for staff to work through Irish.*
- *Recruitment policy will be reviewed with proficiency in the Irish language (both written and oral) being an essential requirement for posts in the Irish Language Unit.*

2.4 Training and Development

There is an ongoing commitment to provide appropriate training and development for all staff to meet the evolving needs of our customers and to develop the full potential of staff during their careers in the Department.

The Training Unit/Personnel Division (and, where appropriate, other support Divisions) will:-

- *Include language awareness (with particular emphasis on delivery of the Plan) in staff seminars and as part of both Induction and Customer Service training courses so as to ensure that staff:*
 - understand the context and background to the policy;*
 - understand the necessity to implement a bilingual policy;*
 - are fully informed about how the policy will affect their work and where they can receive assistance.*
- *Promote interest in language training courses, such as courses and the Scholarship Scheme offered by Gaeleagras, and both encourage and support staff in attending such courses.*

- Faoi dheireadh 2006, sainaitheoidh an Roinn na foirmeacha /scéimeanna seo is mó a bhainfeadh le custaiméirí i gceantair le cainteoirí Gaeilge. Déanfaidh an Roinn socrú d'aistriú an doiciméadaithe chuí.
- Bunóidh an Roinn Aonad do Theanga na Gaeilge, nach déanaí ná Meitheamh 2006, le foireann agus acmhainní oiriúnacha chun cuidiú leis an bplean a chur i bhfeidhm agus chun tacú le feabhsú agus seachadhadh seirbhísí áirithe trí Ghaeilge i / le haonaid eile na Roinne.
- Ar feitheamh bunaithe d'Aonad do Theanga na Gaeilge laistigh den Roinn, tá an Roinn bainteach i seirbhísí aistriúcháin sheachtracha d'fhonn riachtanais aistriúcháin a thacú.
- Ag féachaint do chineál ár bPreaseisiúintí, cinnteoidh an Roinn go n-eiseofar 20% dár bPreaseisiúintí i mBéarla agus i nGaeilge araon do na páipéir sin a dteastaíonn siad uathu faoi dheireadh na scéime.

2.3 Earcaíocht agus Socrúchán

Comhlíonfaidh an Rannóg Phearsanra na bearta seo a leanas lena chinntiú go ndéanfar, líon oiriúnach ball foirne a bhfuil ardchumas Gaeilge acu a earcú agus a choinneáil laistigh den Roinn

- Baill foirne a bhfuil cumas Gaeilge acu, idir scríofa agus labhartha, a chur in áiteanna cuí ar fud na Roinne.
- Mar chuid dá pholasaí earcaíochta, sa chás nach bhfuil daoine oiriúnacha le fáil ag comórtais ghinearálta ar leibhéal Iontrála, féadfaidh an Roinn, i gcomhar leis an tSeirbhís um Cheapacháin Phoiblí, comórtais a fhógairt go poiblí chun baill foirne a fháil a oibreoidh trí mheán na Gaeilge.
- Déanfar athbhreithniú ar an pholasaí earcaíochta maidir le cumas Gaeilge (idir scríofa agus labhartha) a bheith riachtanach do postanna san Aonad Gaeilge.

2.4 Oiliúint agus Forbairt

Tá gealltanais leanúnach ann oiliúint agus forbairt chuí a sholáthar don fhoireann ar fad chun freastal a dhéanamh ar riachtanais ár gcustaiméirí agus cumas na foirne a fhorbairt le linn dóibh bheith ag obair sa Roinn.

Déanfaidh an tAonad Oiliúna/An tAonad Phearsanra (agus Ranna tacaíochta eile, de réir mar is cuí) na bearta seo a leanas a chur i bhfeidhm:-

- Béim a chur ar fheasacht teanga (agus béim faoi leith a chur ar chomhlíonadh an Phlean) i seimineáir fhoirne agus ar chúrsaí oiliúna ionduchtúcháin agus Seirbhísí Custaiméirí, lena chinntiú go dtuigeann baill foirne na nithe seo a leanas:
 - Ábhar agus cúlra an pholasaí;
 - An gá atá le polasaí dátheangach a chur i bhfeidhm;
 - An éifeacht a bheidh ag an pholasaí ar a gcuid oibre agus an dóigh ar féidir leo cabhair a fháil.
- Spéis a chothú i gcúrsaí oiliúna Gaeilge, mar atá na cúrsaí agus an Scéim Scoláireachta a chuireann Gaelagras ar fáil, agus tacaíocht a thabhairt do na baill foirne a fhreastalaíonn ar na cúrsaí sin.

- Some staff with a reasonable proficiency in Irish may express interest in participating in initiatives relating to the provision of services through Irish if specific training needs (e.g. general business and specific agricultural terminology) are met. The relevant staff will be further surveyed to see if any further volunteers would be willing to work in Irish if specific training were to be made available to them.
- Depending on the outcome of the above and in the context of this Scheme, the Training Unit will develop Irish language training programmes focused on specific customer service needs for various sections/ work areas that interface with customers who seek one-to-one service in Irish.
- The Department may consider offering time in lieu to officers attending Irish language courses outside of normal working hours.

2.5 Improving the Department's Irish language capability

The following initiatives are proposed in order to ensure that both the general level of competency in Irish among the Department's staff and its capability to provide services through Irish to the public are improved during the duration of the Scheme: -

- The Department has undertaken an initial survey of Irish language competence among the staff of the Department. The results of this and subsequent surveys will be used to inform actions in developing language capability within the Department
- Information will be given (including on the eZone) to staff in relation to the range of Irish language classes available outside office hours (e.g. third-level diploma in Irish; Sult; Gael-Linn, etc)
- The Department will establish a monitoring system to track issues of supply and demand for Irish language services across all areas of the Department, with a view to identifying areas of greatest demand / priority and seeking to match supply with demand for particular services through Irish.
- The Irish Language Unit when established will set up a special site on e-zone where a range of standard letters in Irish are available to staff. Consideration will also be given to making a glossary of appropriate words / terms likely to be used in dealings with customers available in Irish on the eZone.

- I gcás go gcuirfeadh baill foirne áirithe a mbeadh cumas réasúnta Gaeilge acu, spéis i dtionscnaimh maidir le seirbhísí a chur ar fáil trí mheán na Gaeilge dá mba rud é go ndéanfaí riachtanais oiliúna faoi leith a chomhlíonadh (m.sh., téarmaíocht a bhaineann le cúrsaí gnó i gcoitinne agus saintéarmaíocht talmhaíochta). Fiafrófar den fhoireann sin an bhfuil aon duine eile ann a bheadh toilteanach obair a dhéanamh trí mheán na Gaeilge dá gcuirfí oiliúint ar leith ar fáil dóibh.
- Ag brath ar thoradh an bhirt thuas, déanfaidh an tAonad Oiliúna cláir oiliúna Gaeilge a fhorbairt, i gcomhthéacs na Scéime, a bheith dírithe ar riachtanais Seirbhíse Custaiméirí i rannóga / limistéir oibre éagsúla a bhíonn ag plé le custaiméirí a éilíonn Seirbhís Ghaeilge a sheachadadh ar bhonn duine le duine.
- Féadfaidh an Roinn an cheist faoi am in ionad a thairiscint d'oifigigh a fhreastalaíonn ar chúrsaí Gaeilge lasmuigh de ghnáthuaireanta oibre a mheas.

2.5 Cumas Gaeilge na Roinne a fheabhsú

Moltar go gcomhlíonfar na bearta seo a leanas lena chinntiú go ndéanfar cumas Gaeilge na foirne mar aon leis an chumas atá ag an Roinn seirbhísí a chur ar fáil don phobal a fheabhsú le linn thréimhse na Scéime:-

- Déanfaidh an Roinn measúnú ar chumas Gaeilge Fhoireann na Roinne ar dtús. Tabharfar aird ar thorthaí an mheasúnaithe sin nó ar aon mheasúnaithe eile ina dhiaidh sin i ngníomhaíochtaí maidir le cumas teanga laistigh den Roinn a chur chun cinn.
- Cuirfear baill foirne ar an eolas (beidh an t-eolas ar fáil ar eZone fosta) maidir leis an réimse fairsing ranganna Gaeilge atá ar fáil lasmuigh d'uaireanta oifige (m.sh., dioplóma tríú leibhéal sa Ghaeilge; Sult; Gael Linn; srl.)
- Cuirfidh an Roinn córas monatóireachta ar bun a dhéanfaidh monatóireacht ar chúrsaí soláthair agus éilimh, maidir le Seirbhísí Gaeilge ar fud na Roinne, chun na limistéir is mó éileamh / tosaíocht a aithint agus iarracht a dhéanamh an soláthar a chur in oiriúint don éileamh ar sheirbhísí áirithe trí mheán na Gaeilge.
- Nuair a bheidh an tAonad Gaeilge bunaithe, cuirfidh sé láithreán speisialta ar bun ar eZone ar a gcuirfear réimse litreacha caighdeánacha ar fáil don fhoireann. Déanfar machnamh fosta ar ghluais focal / téarmaí Gaeilge a d'fhéadfaí a úsáid agus baill foirne ag plé le custaiméirí a chur ar fáil ar eZone fosta.

Monitoring and Review

3.1 Monitoring and Review

The Management Advisory Committee of the Department will keep the effective operation of the Scheme under review. Implementation of the Scheme will be integrated into the Department's business planning processes.

The day-to-day monitoring function will be carried out primarily by line managers who are responsible for the implementation of the Scheme within their own areas. Each area will report on a regular basis to the relevant Assistant Secretary and regular reports will be submitted to the MAC. The Irish Language Unit, within Corporate Affairs structures, will play an ongoing role in monitoring, supporting and driving implementation of the Plan.

Monatóireacht agus Athbhreithniú

3.1 Monatóireacht agus Athbhreithniú

Déanfaidh Coiste Comhairleach Bainistíochta na Roinne feidhmiú éifeachtach na Scéime a choimeád faoi athbhreithniú. Beidh forfheidhmiú na Scéime mar chuid de phróiseas pleanála gnó na Roinne.

Is iad bainisteoirí líne, a bheidh freagrach as forfheidhmiú na Scéime ina limistéir féin, a dhéanfaidh an fheidhm monatóireachta a chomhlíonadh ar bhonn lá go lá. Tabharfaidh gach limistéar tuairisc don Rúnaí Cúnta ábhartha ar bhonn rialta agus déanfar tuairiscí rialta a chur faoi bhráid an CCB. Beidh ról leanúnach ag an Aonad Gaeilge, laistigh de struchtúir Ghnóthaí Corparáideacha, maidir le monatóireacht a dhéanamh ar fhorfheidhmiú an Phlean, tacaíocht a thabhairt dó agus é a chur chun cinn.

Publicising of Agreed Scheme

4.1 Publicising of Agreed Scheme

The contents of this Scheme along with the commitments and provisions of the Scheme will be publicised to the general public by means of: -

- Press Release
- Official Launch of the Scheme
- Advertising of provisions
- Circulation to appropriate agencies and public bodies
- Website

A copy of this scheme has also been forwarded to Oifig Choimisinéir na dTeangacha Oifigiúla.

Poibliú na Scéime Comhaontaithe

4.1 Poibliú na Scéime Comhaontaithe

Déanfar ábhar na Scéime mar aon le gealltanais agus le forálacha na Scéime a phoibliú don phobal i gcoitinne ar na bealaí seo a leanas:-

- Preasráiteas
- An Scéim a sheoladh go hoifigiúil
- Fógraíocht a dhéanamh ar na forálacha
- Doiciméid a bhaineann leis an Scéim a scaipeadh chuig gníomhaireachtaí agus comhlachtaí poiblí cuí
- Suíomh idirlín

Tá cóip den Scéim curtha ar aghaidh chuig Oifig Choimisinéir na dTeangacha Oifigiúla fosta.

Summary of Services/Activities provided by the Department.

This Chapter sets out the position in relation to service provision/activities by individual offices within the Department.

The following is a list of the work areas within the Department providing one-to-one service in English. The Department does not provide service in Irish on a formal basis. However it has tried to practically facilitate people who want to carry out their business in Irish.

A – Z OF DEPARTMENT SERVICES

Division/Section

Accommodation

Accounts Division, Cavan

- Executes all payment and receipt transactions
- Maintains all accounting records
- Controls and supports the Accounts System and the Corporate Customer System

Agricultural Structural Funds Division

- General Agricultural Structural Policy
- Monitoring and Control of Structural Funds

Agricultural Structures Division (Wexford)

- Scheme of Farm Retirement from Farming
- Organic Farming Unit
- Rural Environment Protection Scheme (REPS)
- Environment Policy Section

Animal Health and Welfare Division

- Class A Diseases
- Class B Diseases
- Compulsory Breeding Programme for Sheep
- National Genotype Programme
- National Sheep Identification System
- National Pig Identification and Tracing System
- International Transport of Live Animals
- Import/Export of Livestock, Horses and Birds
- EU Pet Passport System / Quarantine Procedures
- Animal Welfare Issues

Achoimre ar na Seirbhísí/ Gníomhaíochtaí a sholáthraíonn an Roinn

Is éard atá sa liosta seo a leanas, ná liosta de na réimsí oibre laistigh den Roinn a sholáthraíonn seirbhís ar bhonn duine le duine trí mheán an Bhéarla.

Ní sholáthraíonn an Roinn seirbhís trí mheán na Gaeilge ar bhonn foirmiúil ach tá iarracht déanta aici freastal praiticiúil a dhéanamh ar dhaoine ar mian leo a ngnó a dhéanamh trí mheán na Gaeilge.

A – Z SEIRBHÍSÍ NA ROINNE

Rannán/Rannóg

Cóiríocht

An Rannán Cuntas, An Cabhán

Na híocaíochtaí agus na hidirbhearta admhála uile a dhéanamh

Na taifid cuntasáíochta uile a choimhéad

An Córas Cuntas agus an Córas Custaiméir Corparáideach a stiúradh agus tacaíocht a thabhairt dóibh

Rannán na gCistí Struchtúracha Talmhaíochta

Polasaí Struchtúrach Talmhaíochta Ginearálta

Cistí Struchtúracha a stiúradh agus Monatóireacht a dhéanamh orthu

Rannán na Struchtúr Talmhaíochta (Loch Garman)

An Scéim um Scor Feirme ó fheirmeoireacht

Aonad Feirmeoireachta Orgánaí

An Scéim um Chaomhnú an Chomhshaoil Tuaithe (SCCT)

An Rannóg um Pholasáí Comhshaoil

An Rannán Shláinte agus Leas Ainmhithe

Galair Aicme A

Galair Aicme B

An Clár um Shaolrú Éigeantach do Chaoirigh

Clár Náisiúnta Géinitíopa

Córas Náisiúnta Sainaitheanta do Chaoirigh

Córas Náisiúnta Sainaitheanta agus Rianaithe Muca

Iompar Idirnáisiúnta Ainmhithe Beo

Iompórtáil/Easpórtáil Beostoic, Capall agus Éan

Córas Pas/ Gnáthaimh Choraintín an AE do Pheataí

Ceisteanna faoi Leas Ainmhithe

Marts
Swill
Licensing of Purchasing of Mammalian Meat and Bone Meal
Veterinary Laboratory Services

- Clinical Diagnostic Service
- Laboratory testing of samples

Control of Horses
Sheep Scab
Zoonoses

Central Meat Control Laboratory

Compensatory Allowance, Mayo

Corporate Affairs Division

Freedom of Information Unit
Press and Information Office
Quality Services Unit
Enquiry Unit
Library

Crops Policy and State Bodies

Policy for cereals, sugar, bananas, olive oil, hops, tobacco and fibre plants
Administration of Research Stimulus Fund
Teagasc and the Irish National Stud Co. Ltd

Crop Production & Safety

Animal Feeding stuffs
Cereal Variety
Cereal Seed Testing & Variety Testing Seed Certification
Fertilizers & Plant Trade
Horticulture/Potatoes
NDP Grant Aid (Horticulture, Potatoes & Grain Storage)
Seed Testing
Pesticides

Dairy Science Laboratory, Backweston, Leixlip, Co Kildare

Economics and Planning Division

ERAD

T.B. and Brucellosis Eradication Schemes
Collection of Disease Levies
Animal Remedies Regulations (including enforcement)
National Residue Plan
Veterinary Surgeons Legislation, Veterinary Medicines

Marglanna
Grúdarlach
Ceadú Ceannaithe d'Fheoil agus Mhin Chnáimh Mhamach
Seirbhísí Saotharlainne Tréidliachta

- Seirbhís Diagnóistice Chliniciúla
- Tástáil Saotharlainne ar Shamplaí

Rialú Capall
Galar Caorach
Zónóisí

An Lársaotharlann Rialaithe Feola

Liúntas Cúitimh, Maigh Eo

An Rannán Gnóthaí Corparáideacha

An tAonad Saorála Faisnéise
An Oifig Phreasa agus Eolais
An tAonad Seirbhísí den Scoth
An tAonad Fioscrúcháin
An Leabharlann

An Polasaí Barr agus comhlachtaí Stáit

Polasaí maidir le harbhair, bananaí, ola olóige, leannlus, tobac, agus plandaí snáithe
Riaradh an Chiste Spreagtha Taighde
Riaradh Teagasc agus Comhlacht Graí Náisiúnta na hÉireann

Táirgeadh & Sábháilteacht Barr

Bia Ainmhithe
Cineál Arbhair
Dearbhú Síolta um Thástáil ar Shíolta Ghráin & Thástáil Cineáil
Leasacháin & Trádáil Plandaí
Gairneoireacht/Prátaí
Cúnamh Deontais PFN (Gairneoireacht, Prátaí agus Stóráil Ghráin
Tástáil Pór
Lotnaidicídí

Saotharlann na hEolaíochta Déiríochta, Backweston, Léim an Bhradáin, Co Chill Dara

An Rannán Eacnamaíochta agus Pleanála

ERAD

Scéimeanna maidir le díothú na heitinne bólachta agus na brúsáloise
Bailiúcháin de Thaobhach Galair
Rialúcháin um Leigheasanna Ainmhithe (forfheidhmiú san áireamh)
Plean Iarmhair Náisiúnta
Reachtaíocht Máinlianna Tréidliachta, Míochaine Tréidliachta

EU/Trade

Export Refunds – Wexford

- Payment of export refunds to traders
- Issue of export licences for refundable products
- Issue of import licences for dairy, cereals and certain other products
- Management of related securities

Finance Division

Food Division

- Capital investment Scheme for marketing and processing of agricultural products
- Institutional Research and Development
- Food Directives and Regulations
- Protection of geographical indications/designations of origin
- Promotion and information measures under Regulations (EU) 2826/2000 and 2702/1999
- Wine and Ethyl Alcohol Import Licences

Food Safety Liaison Division

- Food Safety Liaison Unit
- Animal Product Imports & Re-imports

Forestry Service, Wexford - Administration

- Grants and Premiums
- Appeals
- Felling
- Forestry Planning and Development
- Forestry Promotion and Training
- Policy

Forest Service Inspectorate, Dublin (and countrywide- see under “Local Offices”)

- Implementation of national forest policy, promotion of private forestry
- National Forest Inventory
- Inspection and approval of planting and other forestry grants schemes
- Forest Protection, Forest Reproductive material, Export of Wood Packaging
- Environmental Audit
- Control of felling and promotion of research in forestry and forest produce

Horticulture/State Bodies

Information Systems Division

Internal Audit

- Provision of independent, objective assurance and consultancy services to the Department’s operations.
- Evaluation of the effectiveness of the Department’s control

AE/Trádáil

Aisíocaíochtaí Easpórtála- Loch Garman

Aisíocaíochtaí easpórtála a dhéanamh le trádálaithe
Eisiúint de cheadúnais easpórtála d'earraí inaisíoctha
Eisiúint de cheadúnais iompórtála d'earraí déiríochta, gránacha agus earraí eile
Bainistiú ar urraí bainteacha

An Rannán Airgeadais

An Rannán Bia

Scéim Infheistithe Caipitil do mhargaíocht agus phróiseáil earraí talmhaíochta
Taighde agus Forbairt Institiúideach
Treoracha agus Rialúcháin Bia
Cosaint ar chomharthaí geografacha/ ainmnithe bunaidh
Bearta cuir chun cinn agus eolais faoi Rialúcháin (AE) 2826/2000 agus 2702/1999
Ceadúnais Iompórtála Fíona agus Alcóil Eitile

An Coiste Idirchaidrimh um Shábháilteacht Bia

Aonad Idirchaidrimh ar Shábháilteacht Bia
Iompórtálacha & Ath-Iompórtálacha Earraí Ainmhithe

An tSeirbhís Foraoiseachta, Loch Garman – Riarachán

Deontais agus Prémheanna
Achomhairc
Leagan Crann
Pleanáil agus Forbairt Faoraoiseachta
Cur chun Cinn agus Oiliúint Foraoiseachta
Polasaí

Foireann Cigireachta na Seirbhíse Foraoise, Baile Átha Cliath (agus ar fud na tíre – Féach Oifigí Áitiúla)

Cur i bhfeidhm polasaí náisiúnta foraoiseachta, cur chun cinn foraoiseachta príobháidí
Fardal Náisiúnta Foraoiseachta
Iniúchadh agus ceadú maidir le plandáil agus scéimeanna deontas foraoiseachta eile
Cosaint Foraoiseachta, ábhar Atáirgeach Foraoiseachta, Easpórtáil Pacáistithe
Adhmaid
Iniúcháireacht Timpeallachta
Rialú leagain chrann agus cur i bhfeidhm taighde i bhforaoiseacht agus táirgí foraoiseachta

Comhlachtaí Stáit/Gairneoireachta

An Rannán Córas Faisnéise

Iniúcháireacht Inmheánach

Foráil de sheirbhísí neamhspleácha, dearbhaithe cuspóireacha agus comhairleachta
maidir le feidhmiúcháin na Roinne.
Meastóireacht ar éifeachtacht rialaithe na Roinne

Irish Horse Board, Maynooth, Co Kildare

ISO Projects Management Division

Lands Division, Cavan

Legal Services Division

Livestock Breeding, Cavan

Management Services Division

Provision and advice on organisational development, resource deployment, business process improvement and change management
Support on decentralisation planning
Organisation of seminars as appropriate when required on SMI issues

Meat Policy Division

Beef Policy
Central Fees Unit
Sheepmeat/Meat Trade
Pigmeat
Poultry/Eggs

Meat Hygiene and Animal By-products

Beef, Sheep meat, Pigmeat and Poultry plants
Knackeries
Rendering
Composting and biogas production

Milk Policy Division

Trade and Markets
Milk Quota Policy/Allocation and Transfers
Milk Quota Verification/Superlevy
Dairy Hygiene

Milk Subsidies, Wexford

National Beef Assurance Division

CMMS
Registration of Dealers

National Cereal Breeding Station, Backweston, Leixlip, Co Kildare

On-Farm Investment Schemes/ Subsidies and Storage Division, Wexford

On-Farm Investments:

- Farm Waste Management Scheme
- Dairy Hygiene Scheme

Bord Capaill na hÉireann, Maigh Nuad, Co Chill Dara

An Rannán Bainistíochta Tionscadal ISO

An Rannán Tailte, An Cabhán

An Rannán Seirbhísí Dlí

Saolrú Beostoic, An Cabhán

An Rannán Seirbhísí Bainistíochta

Foráil agus comhairle ar fhorbairt eagrúcháin, imscaradh acmhainne, fheabhas próisis ghnó agus bainistíocht athraithe
Tacaíocht do phleanáil díláraithe
Eagrú seimineár mar is cuí nuair a iarrtar ar cheisteanna SMI

An Rannán um Pholasaí Feola

Polasaí Mairteola
Lár-Aonad Táillí
Trádáil Feola Caorach agus Feola
Feoil Muice
Éineoil/Uibheacha

Sláinteachas Feola agus Fotháirgí Ainmhithe

Monarchana Mairteola, Feola Caorach agus Éineola
Ceannaithe capall
Rindreáil
Muirín agus Táirgeadh bithgháis

An Rannán um Pholasaí Baine

Trádáil agus Margáí
Polasaí/Leithdháileadh Cuóta Baine agus Aistrithe
Fíorú/Fordhleacht Cuóta Baine
Sláinteachas Déiríochta

Fóirdheontais Baine, Loch Garman

Rannán Náisiúnta dearbhaithe Mairteola

CMMS
Clárú Déileálaithe

Stáisiún Náisiúnta Síolraithe Gráin, Backweston, Léim an Bhradáin, Co Chill Dara

Scéimeanna/Fóirdheontais Infheistíochta ar Feirm agus Rannán Stórála, Loch Garman

Infheistíochtaí ar Feirm:

- Scéim Bainistíochta Dramhaíola Feirme
- Scéim Sláinteachais Déiríochta

- Alternative Enterprises
- Scheme of Installation Aid
- Improvements in Animal Welfare Standards (Sow Housing)

Irish Intervention Agency:

- Intervention Operations

Milk Subsidies:

- Hospital Butter Scheme
- Pastry Butter Scheme
- School Milk Scheme
- Animal Feed Scheme
- Casein Aid
- Casein in Cheese

Fallen Animals Collection Scheme

Meat and Bone Meal Disposal

Organic Farming, Wexford

Personnel Division

Administrative Staff
Agricultural Officers
Inspectorate Staff
Staff Training & Development
Veterinary/Legal Staff

Pesticide Control Service, Backweston, Leixlip, Co Kildare

Records Branch, Land Commission (National Archives Premises) Bishop Street, Dublin 8

Seed Testing Station, Backweston, Lucan, Co Kildare

Single Payment Services, Portlaoise

Single Payment Processing
Single Payment Entitlements
Livestock Premium
National Reserve/Transfer of Entitlements
Cross Compliance

Specialist Farm Services, Environment and Evaluation

Specialist Farm Services
Soil Analysis Laboratories
Environmental issues
Evaluation

- Scéim Mhalartach Fiontar
- Scéim Suiteála Cúnaimh
- Scéim Leasa Muc

Gníomhaireacht Idirghabhála na hÉireann:

- Oibriúcháin Idirghabhála

Fóirdheontais Bhainne:

- An Scéim um Im Ospidéal
- An Scéim um Im Taosráin
- An Scéim um Bainne Scoile
- An Scéim um Bia d'Ainmhithe
- Cúnamh Cáiséine
- Cáiséin i gCáis

Scéim Bailiúcháin Ainmhithe Tite

Diúscairt Feola agus Mine Cnámh

Feirmeoireacht Orgánach, Loch Garman

An Rannóg Pearsanra

Foireann Riaracháin
Oifigigh Thalmhaíochta
Foireann Chigireachta
Oiliúnt agus Forbairt Foirne
Foireann Tréidliachta/Dhlíthiúil

An tSeirbhís um Smachtú Lotnaidicídí, Backweston, Léim an Bhradáin, Co Chill Dara

Brainse na dTaifead, Coimisiún na Talún (An tÁitreabh Cartlanna Náisiúnta) Sráid an Easpaig, Baile Átha Cliath 8

Stáisiún Tástála Síolta, Backweston, Léim an Bhradáin, Co Chill Dara

Seirbhísí Íocaíochtaí Shingil, Port Laoise

Próiseáil Íocaíochtaí Shingil
Teidlíochtaí Íocaíochtaí Shingil
Préimheanna Beostoic
Cúlchiste Náisiúnta/Aistriú Teidlíochtaí
Tras-Chomhlíonadh

Sainseirbhísí Feirme, Comhshaol agus Measúnú

Sainseirbhísí Feirme
Saotharlanna Anailíse Ithreach
Cúrsaí Comhshaoil
Measúnú

**Survey Branch, Land Commission
(National Archives Premises), Bishop Street, Dublin 8**

Veterinary Research Lab, Backweston, Leixlip, Co Kildare

REGIONAL OFFICES

Head Office Dublin Agriculture House, Kildare Street, Dublin 2.

Castlebar Office Michael Davitt House, Castlebar, Co. Mayo.

Cavan Office Government Buildings, Farnham Street, Cavan, Co. Cavan.

Maynooth Office Maynooth Business Campus, Block B, Maynooth Co. Kildare

Portlaoise Office Old Abbeyleix Road, Portlaoise, Co. Laois.

Wexford Office Johnstown Castle Estate, Wexford, Co. Wexford.

OTHER OFFICE

Agriculture Appeals Office, Kilminchy Court, Portlaoise

**Brainse Suirbhéanna, Coimisiún na Talún
(An tÁitreabh Cartlanna Náisiúnta) Sráid an Easpaig, Baile Átha Cliath 8**

**Saotharlann Taighde Tréidliachta, Backweston, Léim an Bhradáin, Co
Chill Dara**

OIFIGÍ RÉIGIÚNACHA

| | |
|-----------------------------------|---|
| An Ceannoifig Baile Átha Cliath | An tÁras Talmhaíochta Sráid Chill Dara, Baile Átha Cliath 2. |
| An Oifig i gCaisleán an Bharraigh | Teach Michael Davitt Caisleán an Bharraigh, Co. Mhaigh Eo. |
| An Oifig i gCabán | Tithe an Rialtais, Sráid Fhearnáin, An Cabán |
| An Oifig i Maigh Nuad | Campais Gnó Mhaigh Nuad, Block B, Maigh Nuad, Co. Chill Dara |
| An Oifig i bPort Laoise | Seanbhóthar Mhainistir Laoise Port Laoise, Co. Laoise |
| An Oifig i Loch Garman | Eastát Caisleáin Bhaile Sheáin Loch Garman, Co. Loch Garman |

OIFIGÍ EILE

An Oifig Achomharc Talmhaíochta, Cúirt Kilminchy, Port Laoise

LOCAL OFFICES OF THE DEPARTMENT

The Department has a large network of local offices situated in the following locations.

V — Veterinary Office

L — Livestock Office

AES — Agricultural, Environmental and Structures (formerly Farm Development Services)

F — Forestry

Offices serving the seven Gaeltacht regions are highlighted.

| COUNTY | SERVICE PROVIDED | ADDRESS |
|-------------------|---|--|
| Co Carlow | V/L/AES F | Industrial Estate, Athy Road, Carlow Church Street, Graiguecullen, Carlow |
| Co Cavan | V/L/AES | Government Offices, Farnham Street, Cavan |
| Co Clare | V/L/AES F | Government Offices, Kilrush Road, Ennis Francis Street, Clare |
| Co Cork | V/L/AES AES V/L/AES F F | Hibernian House, 80 South Mall Gooldshill, Mallow Darrara, Clonakilty Irish Life Building, South Mall, Cork 27 Townsend Street, Skibbereen |
| Co Donegal | V/L AES AES AES F F | Meetinghouse St., Raphoe Public Services Centre, Drumlonagher, Donegal Town Govt Offices, High Road Letterkenny Govt Offices, Oliver Plunkett Street, Letterkenny Social Welfare Building, Oliver Plunkett Road, Letterkenny Mill Road, Glenties |

OIFIGÍ ÁITIÚLA NA ROINNE

Tá cuid mhór oifigí áitiúla ag an Roinn atá suite sna háiteanna seo a leanas:

OT — An Oifig Tréidliachta

OB — An Oifig Beostoic

OSCT — An Oifig Comhshaoil, Talmhaíochta agus Struchtúr (Seirbhísí Forbartha Feirme a bhí ann roimhe seo)

F — Foraoiseacht

Tugtar oifigí a fhreastalaíonn ar na seacht réigiún Gaeltachta chun suntais.

| CONTAE | NA SEIRBHÍSÍ A SHOLÁTHRAÍTEAR | SEOLADH |
|-------------------|---|---|
| Co. Cheatharlach | OT/OB/OSCT F | Eastát Tionsclaíochta, Bóthar Athy, Ceatharlach Sráid na hEaglaise, Graiguecullen, Ceatharlach |
| Co. an Chabháin | OT/OB/OSCT | Oifigí an Rialtais, Sráid Fhearnáin, An Cabhán |
| Co. an Chláir | OT/OB/OSCT F | Oifigí an Rialtais, Bóthar Chill Rois, Inis Sráid San Proinsias, An Clár |
| Co. Chorcaí | OT/OB/OSCT OSCT OT/OB/OSCT F F | Teach na nÉireannach, 80 An Mall Theas Gooldshill, Mala Darrara, Cloich na Coillte Foirgneamh Irish Life, An Mall Theas, Corcaigh 27 Sráid Townsend, An Sciobairín |
| Co. Dhún na nGall | OT/OB OSCT OSCT OSCT F F | Sráid Theach an Tionóil, Ráth Bhoth Public Services Centre, Drumlonagher, Baile Dhún na nGall Oifigí an Rialtais, An Bóthar Ard, Leitir Ceanainn Oifigí an Rialtais, Sráid Oliver Plunkett, Leitir Ceanainn Social Welfare Building, Sráid Oliver Plunkett, Leitir Ceanainn Bóthar an Mhuilinn, Na Gleannta |

| COUNTY | SERVICE PROVIDED | ADDRESS |
|-------------|------------------------|--|
| Co Dublin | V/L/AES | St. John's House, High Street, Tallaght Dublin 24 |
| Co Galway | V/L AES AES F | Dockgate Building, Merchants Road, Galway The Mall, Tuam Main St., Loughrea Ross House, Merchants Road |
| Co Kerry | V/L/AES AES F | Govt Offices, Spa Road, Tralee Credit Union Building, Beech Road, Killarney Island Centre, Castleisland |
| Co Kildare | V/L AES | Poplar House, Poplar Square, Naas Spring Garden House, Sallins Road, Naas |
| Co Kilkenny | V/L/AES | Government Offices, Hebron Road, Kilkenny |
| Co Laois | V/L/AES | Government Offices, Abbeyleix Road, Portlaoise |
| Co Leitrim | V/L/AES | Government Offices, Carrick-on-Shannon |
| Co Limerick | V/L/AES F | St Munchin's House, Dock Road, Limerick St Munchin's House, Mallow Street, Limerick |
| Co Longford | V/L/AES | Government Offices, Ballinalee Road, Longford |
| Co Louth | V/L AES | North Quay, Drogheda Government Office, Millennium Centre, Dundalk |
| Co Mayo | V/L/AES AES AES | Michael Davitt House Castlebar Government Offices, Ballina The Square, Claremorris |
| Co Meath | V/L/AES | Government Offices, Kells Road, Navan |

| CONTAE | NA SEIRBHÍSÍ A SHOLÁTHRAÍTEAR | SEOLADH |
|----------------------------|----------------------------------|--|
| Co. Bhaile Átha Cliath | OT/OB/OSCT | Teach Eoin, An tSráid Ard Tamhlacht, Baile Átha Cliath 24 |
| Co. na Gaillimhe | OT/OB | Foirgneamh Dockgate, Bóthar na gCeannaithe, Gaillimh |
| | OSCT | The Mall, Tuam |
| | OSCT | An Phríomhshráid., Baile Loch Riach |
| | F | Teach Ross, Bóthar na gCeannaithe |
| Co. Chiarraí | OT/OB/OSCT | Oifigí an Rialtais, Bóthar an Spá, Trá Lí |
| | OSCT | Foirgneamh an Credit Union, Bóthar na Feá, Cill Airne |
| | F | Island Centre, Oileán Chiarraí |
| Co. Chill Dara | OT/OB | Teach na Poibleoige, Cearnóg na Poibleoige, An Nás |
| | OSCT | Teach Gharraí an Earraigh, Bóthar Sallins, An Nás |
| Co. Chill Chainnigh | OT/OB/OSCT | Oifigí an Rialtais, Bóthar Hebron, Cill Chainnigh |
| Co. Laoise | OT/OB/OSCT | Oifigí an Rialtais, Bóthar Mainistir Laoise, Port Laoise |
| Co. Liatroma | OT/OB/OSCT | Oifigí an Rialtais, Cora Droma Rúisc |
| Co. Luimnigh | OT/OB/OSCT | Teach Munchin, Bóthar Dock, Luimneach |
| | F | Teach Munchin, Sráid Mala, Luimneach |
| Co. an Longfoirt | OT/OB/OSCT | Oifigí an Rialtais, Bóthar Bhéal Átha na Lao, An Longfort |
| Co. Lú | OT/OB | An Ché Thuaidh, Droichead Átha |
| | OSCT | Oifigí an Rialtais, Millenium Centre, Dún Dealgan |
| Co. Mhaigh Eo | OT/OB/OSCT | Teach Michael Davitt, Caisleán an Bharraigh |
| | OSCT | Oifigí an Rialtais, Béal an Átha |
| | OSCT | An Chearnóg, Clár Chlainne Mhuiris |
| Co. na Mí | OT/OB/OSCT | Oifigí an Rialtais, Bóthar Ceanannas, An Uaimh |

| COUNTY | SERVICE PROVIDED | ADDRESS |
|---------------------|---------------------------------|--|
| Co Monaghan | V/L AES | Main Street, Ballybay Old Garda Barracks, Monaghan |
| Co Offaly | V/L/AES F | Government Offices Clonminch, Tullamore Hamilton House, Emmet Street, Birr |
| Co Roscommon | V/L AES/F | Circular Rd., Roscommon Church St., Roscommon The Square, Castlerea (Rural Dev & Environment) |
| Co Sligo | V/L/AES/F | Government Offices, Cranmore Road, Sligo |
| Co Tipperary | V/L V/L/AES AES F F | Government Offices, Davis Street, Tipperary Government Offices, St Conlon's Road, Nenagh Government Offices, New Quay, Clonmel ACC House, Liberty Square, Thurles The Mill, Church Street, Cahir |
| Co Waterford | V/L AES/F F | The Glen, Waterford New Civic Offices, Davitts Quay, Dungarvan Customs House, The Quay, Waterford |
| Co Westmeath | V/L/F AES | Bellview, Dublin Road, Mullingar Pearse Street, Athlone |
| Co Wexford | V/L/AES | Vinegar Hill Lane, Templeshannon, Enniscorthy |
| Co. Wicklow | AES | No 2, Murrough, Wicklow Town |

| CONTAE | NA SEIRBHÍSÍ A SHOLÁTHRAÍTEAR | SEOLADH |
|------------------------|---|--|
| Co. Mhuineacháin | OT/OB OSCT | An Príomh Sráid, Beal Átha Beithe Sean Ceathrú na nGardaí, Muineachán |
| Co. Uíbh Fhailí | OT/OB/OSCT F | Oifigí an Rialtais, Clonminch, Tulach Mhór Teach Hamilton, Sráid Emmet, Biorra |
| Co. Ros Comáin | OT/OB OSCT/F | An Cuar Bhóthar, Ros Comáin Sráid na hEaglaise, Ros Comáin An Chearnóg, Caisleán Riabhach (Forbairt Tuaithe & Comhshaol |
| Co. Shligigh | OT/OB/OSCT/F | Oifigí an Rialtais, Bóthar Cranmore, Sligeach |
| Co. Thiobraid Árann | OT/OB OT/OB/OSCT OSCT F F | Oifigí an Rialtais, Sráid Davis, Tiobraid Árann Oifigí an Rialtais, Bóthar Naomh Conlon, An tAonach Oifigí an Rialtais, An Céide Nua, Cluain Meala Teach ACC, Cearnóg Liberty, Durlas An Muileann, Sráid na hEaglaise, Cahir |
| Co. Phort Láirge | OT/OB OSCT/F F | An Gleann, Port Láirge Oifigí Nua Chibhílta, Céide Davit, Dún Garbhán Teach Custóim, An Céide, Port Láirge |
| Co. na hIarmhí | OT/OB/F OSCT | Bellview, Bóthar Átha Cliath, An Muileann gCearr Sráid Pearse, Baile Átha Luain |
| Co. Loch Garman | OT/OB/OSCT | Lána Cnoc Vinegar, Teampall na Sionainne, Inis Córthaidh |
| Co. Chill Mhantáin | OSCT | Uimh. 2, Murrough, Baile Chill Mhantáin |

LABORATORIES AND FIELD STATIONS

| | |
|---|------------------------------------|
| Blood Testing Laboratory | Model Farm Road, Cork |
| Bull Performance Station | Tully, Kildare |
| Central Veterinary Laboratory | Backweston Leixlip, Co. Kildare |
| Central Meat Control Laboratory | Backweston Leixlip, Co. Kildare |
| Dairy Science Laboratory | Backweston Leixlip, Co. Kildare |
| Dairy Science Laboratory | Model Farm Road, Cork |
| Dairy Science Laboratory | Killeely Road, Limerick |
| Regional Veterinary Lab. | Model Farm Road, Cork |
| Regional Veterinary Lab. | Leggetsrath, Hebron Road, Kilkenny |
| Regional Veterinary Lab. | Knockalisheen, Limerick |
| Regional Veterinary Lab. | Fawcetts Bridge, Doonally, Sligo |
| Regional Veterinary Lab. | Coosan, Athlone, Co Westmeath |
| National Crop Variety Testing Centre | Backweston, Leixlip, Co Kildare |
| Pesticides Control Service | Backweston Leixlip, Co. Kildare |
| Potato Farm & Lab. | Tops, Raphoe, Co. Donegal |
| Seed Analysis Laboratory | Backweston Leixlip, Co. Kildare |

SAOTHARLANNA AGUS STÁISIÚIN ALLAMUIGH

Saotharlann Tástála Fola
An Rannóg Feidhmíochta Tarbh
An Lársaotharlann Tréidliachta
An Lársaotharlann Rialaithe Feola
Saotharlann na hEolaíochta Déiríochta
Saotharlann na hEolaíochta Déiríochta
Saotharlann na hEolaíochta Déiríochta
An Saotharlann Réigiúnach Déiríochta
An Saotharlann Réigiúnach Déiríochta
An Saotharlann Réigiúnach Déiríochta
An Saotharlann Réigiúnach Déiríochta
An tIonad Náisiúnta Tástála ar Chineál Bairr
An Saotharlann Prátaí & Feirme
An Saotharlann Anailíse Síolta

Bóthar Model Farm, Corcaigh
Tully, Cill Dara
Backweston, Léim an Bhradáin, Co.Chill Dara
Backweston, Léim an Bhradáin, Co.Chill Dara
Backweston, Léim an Bhradáin, Co.Chill Dara
Bóthar Model Farm, Corcaigh
Bóthar Killeely, Luimneach
Bóthar Model Farm, Corcaigh
Leggatsrath, Bóthar Hebron, Cill Chainnigh
Knochalisheen, Luimneach
Droichead Fawcetts, Doonally, Sligeach
Backweston, Léim an Bhradáin, Co.Chill Dara
Tops, Ráth Bhoth, Co.Dhún na nGall
Backweston, Léim an Bhradáin, Co.Chill Dara

Results of Irish Survey

All staff were surveyed in March 2005 regarding their competence in Irish and asked if they were interested in training. Approximately 20% of staff replied. It should be noted that these results are based on self-assessment. The results are as follows:

| | |
|--|-------|
| Can speak, write and carry out their duties in Irish | 19.3% |
| Can speak and write Irish but can only carry out some of their duties in Irish | 13.5% |
| Can speak but cannot write in Irish | 6.1% |
| Have some /little Irish but definitely interested in training | 44.6% |
| Not interested in training | 17.2% |

Regardless of their level of competence, most staff who replied are interested in training.

Torthaí an tSuirbhé ar Ghaeilge

Rinneadh suirbhé ar an bhfoireann go léir i Márta 2005 i ndáil lena gcumas sa Ghaeilge agus cuireadh ceist orthu an raibh suim acu oiliúint a fháil. D'fhreagair thart ar 20% acu. Ba chóir a thabhairt faoi deara go bhfuil na torthaí seo bunaithe ar fhéinmheasúnú. Ba iad seo a leanas na torthaí:

Ábalta labhairt, scríobh agus a ndualgais a dhéanamh i nGaeilge 19.3%

Ábalta Gaeilge a labhairt agus a scríobh ach níl siad ábalta ach roinnt dá ndualgais a dhéanamh i nGaeilge 13.5%

Ábalta labhairt ach níl siad ábalta scríobh i nGaeilge 6.1%

Roinnt/beagán Gaeilge ach suim acu go cinnte oiliúint a fháil 44.6%

Níl suim ar bith acu oiliúint a fháil 17.2%

D'ainneoin leibhéal a gcumais, tá suim ag an gcuid is mó den fhoireann a d'fhreagair oiliúint a fháil.

